

Hospitality Team

Role Description | Keswick Convention 2026

The Hospitality Team support volunteers and ministry events by providing food and refreshments throughout the week by:

- Preparing breakfast for up to 150 volunteers each day
- Cooking and preparation of cakes, snacks, and refreshments for ministry events
- Providing a 'fast flow' coffee station during the Convention morning programme
- Deliver lunches and stock up team refreshment areas
- Have a reasonable knowledge of food hygiene (full supervision provided)

Skills and Qualities needed:

- Enjoy an early start to your day – the morning shift starts at 6:45am for the 7:30am start of breakfast
- Have lots of enthusiasm for teamwork
- Be able to prepare basic food items, under guidance from team leader
- Be able to work under a team leader
- Have good knowledge of hygiene and cleanliness
- Have a reasonable level of fitness
- Punctual

Schedule and Location:

- **Location:** Covering various buildings on site and in Keswick
- **Arrival:** Saturday 1pm
- **Departure:** The following Saturday morning
- **Hours:** Around 8 hours per day (split over shifts – some days may be slightly longer due to programme needs)

Specific tasks include:

- Assist breakfast set-up and preparation for 100 volunteers (served as a rolling buffet breakfast from 7:30am to 9am)
- Restock, set up drinks and refreshments in the Team, Staff and Speaker Spaces across the site
- Check team refreshment areas are clean, tidy and replenished

- Serve coffee/teas at 'Fast flow' coffee station in Village space
- Collect lunches for the lunchtime planning meetings and deliver to Admin Block
- Prepare, set up and set down light refreshments for afternoon and evening receptions

Report To:

Hospitality Team Leader

Team Size:

8