

Crèche Team

Role Description | Keswick Convention 2026

The Crèche is a wonderful space at the Convention for parents & carers to bring their little ones if the main tent is too much. As part of the creche team you will be:

- Providing a welcoming safe space for parents and children age 0-3 years
- Allowing parents to relax, watch the live stream, or connect with others
- Offering hospitality to parents/carers

Skills and Qualities Needed:

- Good communication and interpersonal skills
- Have lots of enthusiasm for teamwork
- Have a love for parents and children and a passion to provide a safe place for children aged 3 and under to play
- Be able to engage well and talk to families visiting the crèche
- Be able to move light furniture and reset rooms
- Have a good level of spoken English

Additional Requirements:

- Be willing to apply for an Enhanced Level DBS (not Scottish PVG) check through Keswick Ministries.

Schedule and Location:

- **Location:** The Pencil Factory
- **Arrival:** Arrival: Saturday 1pm
- **Departure:** Departure: The following Saturday morning
- **Hours:** Hours: Full time: Around 6 hours per day (split over shifts). Part time: 4 hours (morning only)

Specific Tasks Include:

- Open and prepare the venue before each session
- Set up tea and coffee facilities
- Welcome families and engage with them warmly
- Make drinks if needed

- Engage in play with little ones
- Record the numbers of attendees (adults and children)
- Ensure the sound and vision are working with support from the Tech Team
- Clean and tidy the room after each session
- Report issues to Crèche Team Leader
- Contact Event Control with any medical or security issues
- Assist with whatever is needed behind the scenes

Further Information:

- Crèche shift times:
 - Saturday evening: 7:00pm – 9:00pm (Crèche opens 7.15pm)
 - Sunday All-Age service: 10:00am – 12:00pm, Sunday evening: 7:00 – 9:00pm (Crèche opens 10.15am)
 - Monday to Friday: 9:00am – 1:00pm / 7:00pm – 9:00pm (Crèche opens from 9.15am)
- Part time volunteers will serve Monday – Friday mornings: 9:00am – 1:00pm

These timings include some preparation time before and after each session to set up and reset the venue.

Report to:

Crèche Team Leader

Team Size:

2-3 (Full Time) + 2 (Part Time)